DEPARTMENT of Nursing Education & Health Studies

COURSE OUTLINE – SPRING 2023

NP2350: Transition to Professional Practice – 1 (4-0-0) Online for 4 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land, and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

Instructors:	Sarah Stewart	Nicole Rosentreter
Phone:	(780) 539-2894	(780) 539-2716
Office:	HEC 356	HEC 363
Email:	sastewart@nwpolytech.ca	nrosentreter@nwpolytech.ca
Office Hours:	By appointment	

CALENDAR DESCRIPTION:

Introduction to career planning and preparation for graduate practice. The focus is on resume writing, job interview preparation, registration requirements, and developing a study plan for the licensure examination.

Note: Available only to Practical Nursing Students

PREREQUISITE(S): None
COREQUISITE(S): NP2300

REQUIRED TEXT/RESOURCE MATERIALS:

Canadian Council for Practical Nurse Regulators [CCPNR} (2013). *Code of Ethics for Licensed Practical Nurses in Canada.* Retrieved from https://www.clpna.com/wp-content/uploads/2013/02/doc_CCPNR_CLPNA_Code_of_Ethics.pdf

Canadian Council for Practical Nurse Regulators [CCPNR] (2019). *Entry-level competencies for licensed practical nurses.* Author. Retrieved from https://www.clpna.com/wp-content/uploads/2019/08/doc_CCPNR_Entry-Level_Competencies_LPNs_2019E.pdf

College of Licensed Practical Nurses of Alberta [CLPNA] (2020). *Competency profile for licensed practical nurses* (5th ed.). Author. Retrieved from https://www.clpna.com/wp-content/uploads/2020/01/doc_Competency_Profile_for_LPNs_5th_Ed_2020.pdf

DELIVERY MODE(S): Asynchronous online course

LEARNING OUTCOMES:

Upon successful completion of NP2350, learners will be able to:

1.) Evaluate their proficiency of the Entry-Level Competencies for Licensed Practical Nurses (2019).

2.) Recognize the Standards of Practice for Licensed Practical Nurses in Canada (2013) in their practice.

3.) Identify learning needs in their own practice.

4.) Create a learning plan to address identified learning needs.

5.) Implement strategies for a successful transition to professional practice.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page http://www.transferalberta.ca.

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. **Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

Assignment	Weight	Date	Related Course Learning Outcome
Participation - Forums	15%	Weekly	1, 2, 3, 4, 5
Learning Needs Assessment	25%	End of week 2	1, 2, 3
Learning Plan	30%	End of week 3	4
Professional Portfolio	30%	End of week 4	5

1. **Participation**

Student will participate in weekly discussion forums with their peers. This includes one original posting and a minimum of two replies to their peers.

2. **Learning Needs Assessment**

Students will identify a minimum of two learning needs from their practice. Students will outline how they assessed their practice to come up with the learning needs.

3. **Learning Plan**

Students will develop a learning plan including the development of SMART (Specific, Measurable, Achievable, Realistic, and Timely) learning goals from their learning needs assessment. Students will identify resources to meet their learning goals, strategies to achieve the learning, and an evaluation plan to evaluate their learning.

4. **Professional Portfolio**

Students will create a professional portfolio that they can use with potential employers when applying for jobs upon completion of the PN program.

GRADING CRITERIA: (The following criteria may be changed to suite the particular course/instructor)

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

Week	Topic
Week 1	Assessing your Learning Needs
Week 2	Developing a Learning Plan
Week 3	Professional Portfolios
Week 4	Preparation for Preceptorship

STUDENT RESPONSIBILITIES:

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the Northwestern Polytechnic Calendar at https://www.nwpolytech.ca/programs/calendar/ or the Student Rights and Responsibilities policy which can be found at https://www.nwpolytech.ca/about/administration/policies/index.html.

**Note: all Academic and Administrative policies are available on the same page.

LATE ASSIGNMENTS

To obtain credit in the course ALL assignments, examinations, and knowledge checks must be completed. Students are expected to make every effort to complete assignments on time. Assignment submissions are expected on the date determined by faculty. If extensions are necessary, they may be requested up to 48 hours prior to the assignment due date and should be submitted in writing to the faculty member involved. Not all extensions will be granted. In exceptional situations, extension requests within the 48-hour period may be considered. Late assignments will have 5% of total marks (or one letter grade) for the assignment deducted for each day/partial day (including weekend days) beyond the due time.

For example, a paper marked at B+ would receive an adjusted grade of B if handed in one day late. After 5 days, a grade of 0 will be awarded to the assignment. If the late penalty places the

grade below the necessary pass grade, students will be unsuccessful in the course. When submitting assignments electronically, it is the student's responsibility to ensure the assignment has been received. Papers/assignments may not be rewritten for a higher grade. Concerns regarding grading are to be discussed with the faculty member involved.