



## ACADEMIC COUNCIL MEETING MINUTES February 9, 2017

### Members:

Council Chair:

Dr. Ali AL-Asadi

Council Vice-Chair:

Mr. Mike Moman

President:

Mr. Don Gnatiuk | ***Notice of Absence***

Vice-President Academics and Research:

Ms. Susan Bansgrove

Deans:

Mr. Chris Laue

Dr. Shirley Pasieka

Ms. Jennifer Robertson

Ms. Pam McInroy

Academic Staff Association:

Dr. Ali AL-Asadi

Dr. Charles Backman | ***Notice of Absence***

Mr. Matthew Bain

Mr. Alan Hagen

Dr. Jean Reston

Ms. Carolyn Vasileiou

Ms. Teresa Evans

Mr. Darcy Moss

Ms. Sukhvir Sandhu

Mr. Bryan Taylor

Alternate

Dr. Christy Barlund | ***Absent***

Ms. Sheryl Heikel

Ms. Terrah Lindsay | ***For Dr. Charles Backman***

Dr. Denise Nowicki

Ms. Tamara VanTassell

Students' Association:

Mr. Mike Moman

Mr. Ryan Sivorot

Ms. Georgia Riddell

Mr. Blaine Badiuk

Mr. Shane Verduyn

Employees' Association:

Ms. Paula Backer

Ms. Sheila Moerkoert

Alternate

Ms. Shawna Boyd

Alberta Union of Provincial Employees:

Ms. Stacey Basnett | ***Notice of Absence***

Alternate

Ms. Lenora Roy | ***For Stacey Basnett***

Community Members:

Ms. Darlene Repka-Smith

Mr. Nick Radujko

**3900. CALL TO ORDER**

The Chair called the meeting to order at 4:05 p.m.

**3901. APPROVAL OF AGENDA**

The agenda was approved by consensus as presented.

**3902. APPROVAL OF ACADEMIC COUNCIL MINUTES**

The minutes of January 12, 2017 were approved by consensus as presented.

**3903. INTRODUCTION AND WELCOME OF NEW COMMITTEE MEMBERS**

New Academic Council members Ms. Pam McInroy, Director, Student Experience and Mr. Nick Radujko, Assistant Superintendent - Curriculum Services, Grande Prairie Public School District were introduced to Council.

**3904. COMMITTEE REPORTS**

**CURRICULUM COMMITTEE**

Academic Council received the January 26, 2017 minutes for the Trades, Agriculture and Environment Curriculum Committee as information.

**MOVED** by Ms. Robertson and **SECONDED** by Mr. Hagen, that Academic Council approve the recommendations contained within the Trades, Agriculture and Environment Curriculum Committee Minutes of January 26, 2017.

**CARRIED**

In approving the January 26, 2017 recommendations of the Trades, Agriculture and Environment Curriculum Committee minutes, the following recommendations were approved.

**Animal Health Technology**

**AH246 1.5(3-0-3) 48 Hours 8 Weeks Animal Nursing I**

Approve change to the hours for AH246 to 1.5(1.5-01.5) 48 hour for 16 weeks.

**AH340 3(3.5-0-0) 56 Hours 16 Weeks Anesthesiology**

Approve a change to the prerequisites for AH340 to AH141, AH174, AH240, AH242, AH246, and AH249.

**AH342 3.5(3-0-3) 96 Hours 16 Weeks Laboratory Procedures**

Approve a change to the prerequisites for AH342 to AH141, AH174, AH240, AH242, and AH249.

**AH343 2.5(2-0-3.5) 88 Hours 16 Weeks Diagnostic Imaging**

Approve a change to the prerequisites for AH343 to AH141, AH240, and AH246.

**AH344 1.5(2-0-0) 32 Hours 16 Weeks Applied Immunology**

Approve a change to the prerequisites for AH344 to AH141, AH240, AH242, and AH249.

**AH345 2(0-0-5.5) 88 Hours 16 Weeks Clinical Procedures I**

Approve a change to the prerequisites for AH345 to AH141, AH173, AH240, and AH246 and corequisites to AH340, AH342, and AH348.

**AH348 4(4.5-0-0) 72 Hours 16 Weeks Animal Nursing and Surgical Assistance for the VT**

Approve a change to the prerequisites for AH348 to AH141, AH143, AH173, AH240, AH244, AH246, and AH249.

**AH441 1.5(2-0-1.5) 42 Hours 12 Weeks Dental Procedures**

Approve a change to the prerequisites for AH441 to AH141, AH240, AH244, AH340, AH342, AH343, AH345, and AH348.

**AH443 3(5-0-0) 60 Hours 12 Weeks Theriogenology**

Approve a change to the prerequisites for AH443 to AH172, AH240, and AH248.

**AH447 1(0-0-40) 240 Hours 6 Weeks Practicum**

Approve a change to the prerequisites for AH447 to “Successful completion of all courses in the AHT curriculum with a minimum GPA of 2.0.”

**Heavy Equipment Certificate****HE1100 5 80 Hours 16 Weeks Safety Material and Tools**

Approve changing the credit and hour distribution for HE1100 to 3(2-0-3) and a change in the calendar course description to “Demonstrate communication skills and workshop safety as it pertains to Occupational Health and Safety Standards. Perform lifting operations using propose techniques and equipment as it pertains to Occupational Health and Safety Standards. Identify materials and fasteners commonly used in the trade. Demonstrate the correct use of hand, shop and power tools common to the trade. Demonstrate the correct use of measuring tools common to the trade. Perform metal cutting, introduction to arc welding and heating operations safely, using oxyacetylene equipment.”

**HE1200 6.5 100 Hours 18 Weeks Suspension Wheels and Systems**

Approve changing the credit and hour distribution for HE1200 to 4(2-0-4.5) 104 Hours for 16 Weeks.

**HE1300 3.5 62 Hours 18 Weeks Hydraulic Brake Systems**

Approve changing the credit and hour distribution for HE1300 to 2(1-0-3) 64 Hours for 16 Weeks.

**HE1400 6 96 Hours 18 Weeks Electrical I and Electronic I**

Approve changing the credit and hour distribution for HE1400 to 3(2.5-0-3.5) 96 Hours for 16 Weeks.

**HE1500 3 42 Hours 18 Weeks Hydraulics I**

Approve changing the credit and hour distribution for HE1500 to 2(1-0-1.5) 40 Hours for 16 Weeks.

**HE1600 6.5 100 Hours 18 Weeks Air Brakes**

Approve changing the credit and hour distribution for HE1600 to 3(2.5-0-4) 104 Hours for 16 Weeks.

**HE2100 9 140 Hours 18 Weeks Engine Fundamentals Service and Repair**

Approve changing the credit and hour distribution for HE2100 to 5(2.5-0-5.5) 144 Hours for 18 Weeks.

**HE2200 4 60 Hours 18 Weeks Engine Systems**

Approve changing the credit and hour distribution for HE2200 to 2(1-0-2.5) 63 Hours for 18 Weeks.

**HE2300 5 80 Hours 18 Weeks Diesel Fuel Injection Systems**

Approve changing the credit and hour distribution for HE2300 to 2(1-0-2.5) 63 Hours for 18 Weeks.

**HE2400 6.5 100 Hours 18 Weeks Electronic Fuel Management**

Approve changing the credit and hour distribution for HE2400 to 4(2.5-0-4) 117 Hours for 18 Weeks and a change in the calendar course description to "Retrieve and interpret basic diagnostic information from a typical diesel engine electronic control system. Identify and explain components of electronically controlled fuel injection systems. Diagnose and service electronic controlled diesel fuel injection systems. Explain the operation of emission control systems."

**HE2500 6.5 100 Hours 18 Weeks Heavy Duty Charging and Cranking Systems**

Approve changing the credit and hour distribution for HE2500 to 3(1.5-0-4) 99 Hours for 18 Weeks.

**HE2600 4 60 Hours 18 Weeks Special Activities**

Approve changing the credit and hour distribution for HE2600 to 3(3.5-0-0) 63 Hours for 18 Weeks.

**Heavy Equipment Certificate**

Approve changes to the Heavy Equipment Certificate as presented pending PAPRS approval.

**Power Engineering**

**POF401 7(12-0-2) 154 Hours 11 Weeks Fourth Class Part A1**

Approve changes to the credit and hour distribution for POF401 to 6(8-0-2) 110 Hours for 11 Weeks and a change in the calendar course description to “The first book will cover the science portion of steam, energy, thermodynamics, legislation and codes, safety and fire protection.”

**POF402 7(11-0-3) 154 Hours 11 Weeks**

Approve changes to the credit and hour distribution for POF402 to 4(5-0-3) 88 Hours for 11 Weeks and a change in the calendar course description to “This course, along with the other 4th Class courses will prepare the student to write the ABSA/SOPEEC Interprovincial examinations. The second book will cover the environment, materials/piping/welding, basic electricity, plant instrumentation and controls, boilers and boiler systems. Plant tours will also be included in this course.”

**POF403 1(0-0-4) 44 Hours 11 Weeks Power Lab Part I**

Approve changes to the credit and hour distribution for POF403 to 1(0-0-5) 55 Hours for 11 Weeks and a change in the calendar course description to “This is an introduction to power plant and heating plant design, layout and equipment. Students learn to start up and shut down boilers, and open/dismantle, and inspect plant equipment. Welding and related pipe labs are incorporated as well.”

**POF407 0.5(0-0-4) 20 Hours 5 Weeks Power Lab Part B1**

Approve changes to the credit and hour distribution for POF407 to 1(0-0-4) 44 Hours for 11 Weeks and a change in the calendar course description to “This lab will help the student work on the materials covered in the PE4B1 book. This will include working on heating boilers, safety devices, plant maintenance, lubrication and water treatment.”

**POF425 1(3-0-0) 15 Hours 5 Weeks Technical Communications I**

Approve changes the calendar course description to “This course covers technical communication required by power engineers. Students are to explain effective communication techniques using drawings, flow charts, diagrams, written, verbal and radio methods to describe documentation requirements for logbooks, work orders and related [procedures utilizing file, date systems for revisions and

updates. Resume development and interview techniques are included.”

**POF429 2(0-0-40) 480 Hours 12 Weeks Controlled Plant Practicum**

Approve changes to the credit and hour distribution for POF429 to 1(0-0-40) 240 Hours for 6 Weeks.

**POF430 1(1-0-2) 18 Hours 6 Weeks Practicum Independent Plant Report**

Approve the addition of POF430 to course offerings for Power Engineering 4th Class.

**POF436 1(3-0-0) 15 Hours 5 Weeks Technical Communications II**

Approve the deletion of POF436 from course offerings.

**POF437 0.5(0-0-2) 10 Hours 5 Weeks Power Lab II**

Approve changes to the credit and hour distribution for POF437 to 1(0-0-4) 20 Hours for 5 Weeks and a change in the calendar course description to “This course covers opening boiler and minor boiler maintenance procedures; inspection and operation of heating boilers and systems; inspection and maintenance of steam traps disassembly of electric motors; operation of diesel generators, diesel engines, gas engines; and operation of basic refrigeration systems.”

**Power Engineering Certificate, Fourth Class**

Approve changes to the Power Engineering Fourth Class Certificate as presented pending PAPRS approval.

**PROGRAM REVIEW**

Academic Council received the Health, Wellness and Career Studies Program Review Committee Minutes of January 27, 2017 as information.

**MOVED** by Ms. Bansgrove and **SECONDED** by Dr. Pasioka, that Academic Council approve the recommendations within the minutes of January 27, 2017 for the Health, Wellness and Career Studies Program Review Committee.

**CARRIED**

In approving the January 27, 2017 recommendations of the Health, Wellness and Career Studies Program Review Committee, the following recommendations were approved.

**Emergency Medical Responder**

Suspend program until June 30, 2019

**Pharmacy Assistant Retail**

Terminate Program

**Office Administration Diploma**

Terminate Program

**Office Administration Intensive Diploma**

Terminate Program

**Hospitality and Tourism Management Diploma**

Suspension extended until June 30, 2019

Academic Council received the Arts, Science and Upgrading Program Review Committee Minutes of February 3, 2017 as information.

**MOVED** by Ms. Bansgrove and **SECONDED** by Ms. Boyd, that Academic Council approve the recommendations within the minutes of February 3, 2017 for the Arts, Science and Upgrading Program Review Committee.

**CARRIED**

In approving the February 3, 2017 recommendations of the Arts, Science and Upgrading Program Review Committee, the following recommendations were approved.

**Drama Program**

Suspend program until June 30, 2019

**Microcomputer Program**

Terminate program

**Transitional Vocational Program**

Suspend program until June 30, 2019

Academic Council received the Trades, Agriculture and Environment Program Review Committee Minutes of February 3, 2017 as information.

**MOVED** by Ms. Bansgrove and **SECONDED** by Ms. Roy, that Academic Council approve the recommendations within the minutes of February 3, 2017 for the Trades, Agriculture and Environment Program Review Committee.

**CARRIED**

In approving the February 3, 2017 recommendations of the Trades, Agriculture and Environment Program Review Committee, the following recommendations were approved.

**AgiScience Diploma**

Terminate Program

**Equine Studies Certificate**

Terminate program

**Western Equine Diploma**

Terminate program

**Golf Course Turf Grass Management Technician**

Terminate program

**Horticulture Technician**

Terminate program

**Irrigation Technician**

Terminate program

**Outdoor Power Equipment Technician**

Suspend program until June 30, 2019

**Precision Application Technician**

Terminate program

**RESEARCH PLANNING COMMITTEE**

Academic Council revived the January 4, 2017 minutes of the Research Planning Committee as information.

**3905. OPEN DISCUSSION**

**3906. ADJOURNMENT**

The meeting was adjourned at 4:25 p.m.



---

Dr. Ali AL -Asadi  
Chair

---

Ms. Laryssa Haycock  
Records

<b>3900. CALL TO ORDER.....</b>	<b>3018</b>
<b>3901. APPROVAL OF AGENDA.....</b>	<b>3018</b>
<b>3902. APPROVAL OF ACADEMIC COUNCIL MINUTES .....</b>	<b>3018</b>
<b>3903. INTRODUCTION AND WELCOME OF NEW COMMITTEE MEMBERS .....</b>	<b>3018</b>
<b>3904. COMMITTEE REPORTS.....</b>	<b>3018</b>
<b>3905. OPEN DISCUSSION .....</b>	<b>3024</b>
<b>3906. ADJOURNMENT .....</b>	<b>3024</b>