

**MINUTES OF THE ACADEMIC COUNCIL MEETING  
October 11, 2007**

**Members:**

<u>Acting Council Chair:</u>	Dr. Scott McAlpine	
<u>President:</u>	Mr. Don Gnatiuk	<i>Notice of Absence</i>
<u>Vice President Academic:</u>	Mr. Doug Hart	<i>Notice of Absence</i>
<u>Registrar:</u>	Ms. Jean Nordin	<i>Notice of Absence</i>
<u>Deans</u>	Ms. Jane Friesen	<i>Notice of Absence</i>
<u>Academic Staff Association:</u>	Dr. George Ding	<i>Absent</i>
	Dr. Weixing Tan	
	Dr. Laurie Nock	
	Ms. Dianne McDonald	
	Ms. Shonda Klatt	<i>Absent</i>
	Ms. Karen Kennedy	<i>Absent</i>
	Ms. Joan Godbout	
	Mr. Evans Forsyth	
<u>Students' Association:</u>	Mr. Rory Tarant	
	Ms. Amber Amy	
	Mr. Andrew Chappell	
	Mr. Cory Tretiak	
	Ms. Lurrán Armagost	
	Mr. Samuel Oyemala	
	Ms. Vannessa Maisonneuve	
<u>Employees' Association:</u>	Ms. Jill Thomson	
	Mr. Gordon Pellerin	
	Ms. Joanne Stiles	
<u>Community Members:</u>	Mr. Dennis Fedeyko	

**3351 CALL TO ORDER**

In the absence of an elected Chair and the President, Dr. McAlpine was designated by the President to assume the role of Chair. Dr. McAlpine called to order the meeting at 4:03 p.m.

**3352 AGENDA**

**MOVED** by J. Thomson, **SECONDED** by E. Forsyth, that the agenda of October 11, 2007 be approved, as presented.

**CARRIED****3353 MINUTES OF SEPTEMBER 13, 2007**

The Chair called for errors or omissions in the September 13, 2007 Minutes.

**MOVED** by J. Stiles, **SECONDED** by L. Nock that the Minutes of the meeting of September 13, 2007 be approved as presented.

**CARRIED****3354 ACADEMIC COUNCIL COMMITTEE ELECTIONS**

A slate of nominees was received from the Nominating Committee. Elections began with a motion to table the elections for the Convocation Committee until a review of the Authority and Bylaws occurs.

***CONVOCATION COMMITTEE***

**MOVED** by L. Nock, **SECONDED** by V. Maisonneuve to table the elections for the Convocation Committee until the Authority and Bylaws are reviewed.

**CARRIED*****CURRICULUM COMMITTEE***

Academic Council received for information the membership of the Curriculum Committee.

**MOVED** by J. Thomson, **SECONDED** by Dianne McDonald that Council approve the members of the Curriculum Committee for 2007-2008 as Don Gnatiuk, Doug Hart, Jean Nordin, Scott McAlpine, Jane Friesen, Rory Tarant, Catherine Dean, Loren Jacula, Rene Gadacz, Sukvir Sandhu, Pat Coristine, Tom McLeister, Karen Kennedy, Pat Meyer, Chris Nicol, Ian Forbes and Ross Young.

**CARRIED*****NOMINATING COMMITTEE***

The nominees for the Nominating Committee were: Campbell Ross, Subhash Karnik, Gordon Pellerin and Jordan Sinclair.

**MOVED** by J. Thomson, **SECONDED** by J. Stiles that Council approve the members of the Nominating Committee for 2007-2008 as Campbell Ross, Subhash Karnik, Gordon Pellerin and Jordan Sinclair.

**CARRIED**

**PROGRAM REVIEW COMMITTEE**

The nominees for the Program Review Committee were: Doug Hart, Jane Friesen, Denise Thomson, Rosemary Kay, Monique Sedgwick, Ali Al-Asadi, Jeff Nutting, Janet Longmate and Rory Tarant.

**MOVED** by C. Tretiak, **SECONDED** by W. Tan that Council approve the members of the Program Review Committee for 2007-2008 as Doug Hart, Jane Friesen, Denise Thomson, Rosemary Kay, Monique Sedgwick, Ali Al-Asadi, Jeff Nutting, Janet Longmate and Rory Tarant.

**CARRIED****STUDENT AWARDS COMMITTEE**

The nominees for the Student Awards Committee were: Yvonne Carlstrom, Khris Weeks, Dale Kardas, Bethe Goldie, Jim Wohlgemuth, Amber Amy, Rory Tarant, Gordon Pellerin and Hazel Liley.

**MOVED** by G. Pellerin, **SECONDED** by L. Armagost that Council approve the members of the Student Awards Committee for 2007-2008 as Yvonne Carlstrom, Khris Weeks, Dale Kardas, Bethe Goldie, Amber Amy, Rory Tarant, Gordon Pellerin and Hazel Liley.

**CARRIED****ACADEMIC COUNCIL CHAIR AND VICE-CHAIR**

Dr. Laurie Nock was nominated for the position of Chair of Academic Council by the Nominating Committee. Mr. Evans Forsyth was nominated for the position of Vice-Chair of Academic Council by the Nominating Committee. No additional nominations were received from the floor.

**MOVED** by J. Thomson, **SECONDED** by V. Maisonneuve that Council elect Dr. Nock as Chair and Mr. Forsyth as Vice-Chair of Academic Council for the 2007-2008 academic year.

**CARRIED****3355 ACADEMIC POLICIES REVIEW****ACADEMIC COUNCIL AUTHORITY AND BYLAWS**

The Chair informed members that he would accept amendments from the floor if the suggested amendment did not change the authority and bylaws substantially. He also requested a motion to split the motion to amend the authority and bylaws so that each amendment could be dealt with individually.

**MOVED** by L. Nock, **SECONDED** by E. Forsyth that Council split the motion to amend and approve the Academic Council Authority and Bylaws as follows:

- Item 11.4** The Convocation Committee is a standing committee of the Council. The committee celebrates the achievements of GPRC students by initiating and carrying out plans for the convocation ceremony.
- Item 10** Renumber to 11.4.1
- Item 11.5** The Program Review Committee is a standing committee of the Council. The committee shall oversee the bi-annual program review and six-year comprehensive program reviews.
- Item 12** Normally, committee members shall be elected at the October meeting of each year.
- Item 18** A quorum of the Council shall consist of a majority of the voting members. Members who are absent from a scheduled meeting of Academic Council are expected to give notice to either the Chair or the Secretary that they will be absent. Any member who is absent without notice from two meetings during the year, will forfeit membership on the Council and the nominating body will be so informed.

**CARRIED**

The revised Academic Council Authority and Bylaws will be forwarded to the Board of Governors for approval.

Pending approval of the revised Academic Council Authority and Bylaws, the following motion was made:

**MOVED** by L. Nock, **SECONDED** by E. Forsyth to move from the table the nomination slate for the Convocation Committee, and in doing so, approve the members of the Convocation Committee for 2007-2008 as Jean Nordin, Jill Thomson, Tanya Kinderwater, Pamelin Hannah, Carolyn Vasileiou, Connie Korpan, Lynne Ness, Jackie Wilson and Robert Cole.

**CARRIED**

**3356 COMMITTEE REPORTS**

***FAST TRACK COMMITTEE MINUTES OF MAY 17, 2007***

The Fast Track Committee Minutes of May 17, 2007 were tabled at the September 13, 2007 Meeting of Academic Council.

**MOVED** by J. Stiles, **SECONDED** by L. Nock to take from the table, the Fast Track Committee Minutes of May 17th, 2007.

**CARRIED**

**MOVED** by J. Thomson, **SECONDED** by V. Maisonneuve that the Fast Track Committee Minutes of May 17th, 2007 be accepted for information.

**CARRIED**

***CURRICULUM COMMITTEE MINUTES OF MAY 1, 2007***

Academic Council received the Curriculum Committee Minutes of May 1, 2007.

**MOVED** by D. Fedeyko, **SECONDED** by L. Armagost, that Academic Council accept the recommendations recorded in Items 3.0 and 4.1 of the Curriculum Committee Minutes of May 1, 2007.

**CARRIED**

In approving the recommendations of Item 3.0 and Item 4.1 of the May 1, 2007 meeting of Curriculum Committee, the following motions were approved:

***Moved*** by J. Thomson, ***seconded*** by J. Friesen that the Terms of Reference for the Curriculum Committee be amended to ready the following for item number 2:

2. *Receive, review and make recommendations on proposals from departments regarding changes in existing credit courses, curricula, and programs involving:*
  - a) *department/program name changes,*
  - b) *course/program titles,*
  - c) *course content,*
  - d) *credit allowances,*
  - e) *advanced placement/credit,*
  - f) *additions or deletions of courses and/or duplication of courses*
  - g) *prerequisites and co-requisites, and*
  - h) *admission requirements*

***Carried***

*1 abstention*

***Moved*** by P. Meyer, ***seconded*** by D. Sawtell that Academic Council approve the change in academic progression criteria for "a grade C- is the minimum passing grade for any nursing course" to "a grade of C- is the minimum passing grade for any nursing course with the exception of NS2150 and NS1050".

***Carried***

***CURRICULUM COMMITTEE MINUTES OF OCTOBER 2, 2007***

Academic Council received the Curriculum Committee Minutes of October 2, 2007.

**MOVED** by J. Thomson, **SECONDED** by L. Armagost, that Academic Council accept the recommendations in the Curriculum Committee Minutes of October 2, 2007.

**CARRIED**

In approving the October 2, 2007 recommendations of the Curriculum Committee, the following motions were approved:

**Moved** by L. Jacula, **seconded** by I. Forbes that Academic Council approve changing the credentials for the Administrative Technology Department to Office Administration for all certificate and diploma programs pending approval from Advanced Education.

**Carried**

**Moved** by L. Jacula, **seconded** by I. Forbes that Academic Council approve the deletion of the Legal Office Assistant Diploma program from the calendar.

**Carried**

**Moved** by L. Jacula, **seconded** by R. Kay that Academic Council approve changing all course listings for Administrative Technology to reflect the version change of software to Windows Vista and Microsoft Office 2007 effective immediately.

**Carried**

OA2430 3(0-0-5) ACCPAC Simply Accounting 7.0

OA2440 3(0-0-5) ACCPAC 5.2 for Windows, Quick Books Pro 2003, Advanced Simply Accounting 9.0

**Moved** by L. Jacula, **seconded** by P. Meyer that Academic Council approve the change in course names, eliminating the version listing effective immediately.

**Carried**

**Moved** by L. Jacula, **seconded** by C. Nicol that Academic Council approve the replacement of Skill Building III with OA1231 Skill Building I as a required course for the Legal Secretary Specialist and Microcomputer Office Specialist in the Intensive Diploma program of studies.

**Carried**

**Moved** by P. Meyer, **seconded** by P. Coristine that Academic Council approve the addition of OR4005 3(3-0-0) Perioperative Nursing Theory Part A pending transfer to U of A as a senior elective for BScN students.

**Carried**

**Moved** by R. Gadacz, **seconded** by I. Forbes that Academic Council approve the addition of new course SO2120 3(3-0-0) The Sociological Imagination, pending university transfer.

**Carried**

**3357 ACADEMIC ISSUES**  
**PROGRAM REPORTS**  
**Master of Education**

Dr. Jerry Petryshyn, Chair of Arts and Education, provided members with a presentation on the collaborative GPRC/UNBC Master of Education program which began in May 2007. There are approximately 25 students in the program which focuses on Educational Leadership for school administrators and teacher leaders. The program is delivered face-to-face on weekends in Grande Prairie with students as far as Fairview enrolled. The program will take approximately three years to complete with the first degrees from this program being awarded in 2009 at a convocation ceremony in Grande Prairie.

Studies will include core courses on research methods plus some elective opportunities. A unique feature of the program includes a number of exits or options for graduation. These include completing all course work and then choosing from the following options: completing a comprehensive exam, completing a major project or completing a thesis which would be supervised by a GPRC or UNBC instructor.

A number of GPRC faculty have received adjunct professor status from UNBC which allows them to teach in the program. These instructors are enjoying the professional challenge of teaching at a graduate level. Dr. Petryshyn is happy to note that GPRC is being treated as an equal partner in this collaboration with our faculty delivering at least half of the courses in the program.

He noted that the program is working very well and there are already discussions and plans for a second cohort.

The Chair thanked Dr. Petryshyn for attending and sharing details of the Master of Education program with members of Academic Council.

***ROLES AND MANDATES POLICY FRAMEWORK FOR ALBERTA'S PUBLICLY FUNDED  
ADVANCED EDUCATION SYSTEM***

Mr. Hart, Vice President, Academic provided a detailed report on this item at the September 13, 2007 meeting of Academic Council. The Chair noted that there was not much to add to this discussion at this time.

***PROGRAM REVIEW***

The Chair provided a brief update on the program review process occurring at GPRC. The standing committee, known as the Program Review Committee met with the members of the steering committee on October 5, 2007. Members of the outgoing steering committee shared the template and explained the work completed to date with the standing committee. The Program Review Committee will begin meeting regularly to begin the work of Program Review.

**3358 OPEN DISCUSSION**

The content of Academic Council meetings was discussed. As a future direction for Academic Council, members agreed that they would like to see an increased focus on discussion of important academic issues at GPRC.

**3359 ADJOURNMENT**

The Chair declared the meeting adjourned at 5:35 p.m.

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Dr. Scott McAlpine, Acting Chair

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Ms. Wanda Moen, Records



<b>3351</b>	<b>CALL TO ORDER .....</b>	<b>2427</b>
<b>3352</b>	<b>AGENDA.....</b>	<b>2427</b>
<b>3353</b>	<b>MINUTES OF SEPTEMBER 13, 2007.....</b>	<b>2427</b>
<b>3354</b>	<b>ACADEMIC COUNCIL COMMITTEE ELECTIONS .....</b>	<b>2427</b>
	<i>Convocation Committee .....</i>	<i>2427</i>
	<i>Curriculum Committee .....</i>	<i>2427</i>
	<i>Nominating Committee .....</i>	<i>2427</i>
	<i>Program Review Committee .....</i>	<i>2428</i>
	<i>Student Awards Committee.....</i>	<i>2428</i>
	<i>Academic Council Chair and Vice- Chair .....</i>	<i>2428</i>
<b>3355</b>	<b>ACADEMIC POLICIES REVIEW .....</b>	<b>2428</b>
	<i>Academic Council Authority and Bylaws .....</i>	<i>2428</i>
<b>3356</b>	<b>COMMITTEE REPORTS .....</b>	<b>2429</b>
	<i>Fast Track Committee Minutes of May 17, 2007.....</i>	<i>2429</i>
	<i>Curriculum Committee Minutes of October 2, 2007 .....</i>	<i>2430</i>
<b>3357</b>	<b>ACADEMIC ISSUES .....</b>	<b>2432</b>
	<i>Program Reports – Master of Education .....</i>	<i>2432</i>
	<i>Roles and Mandates Policy Framework for Alberta’s Publicly Funded Advanced Education System .....</i>	<i>2432</i>
	<i>Program Review.....</i>	<i>2432</i>
<b>3358</b>	<b>OPEN DISCUSSION.....</b>	<b>2433</b>
<b>3359</b>	<b>ADJOURNMENT.....</b>	<b>2433</b>