



ACADEMIC COUNCIL MEETING MINUTES October 9, 2008

Members:

Council Chair: TBA
Council Vice-Chair: TBA

President: Mr. Don Gnatiuk | **Notice of Absence**
Vice-President Academic: Ms. Susan Bangrove (Acting Chair)
Dean, Student Experience: Ms. Jean Nordin | **Notice of Absence**
Deans: Dr. Jerry Petryshyn
Dr. Scott McAlpine | **Notice of Absence**

Academic Staff Association: Mr. Ali Al-Asadi
Mr. Franco Carlacci | **Notice of Absence**
Ms. Pat Caulfield Fontaine
Mr. Garth Finlay
Ms. Nancy Fraser | **Notice of Absence**
Dr. Rene Gadacz
Ms. Shonda Holt
Ms. Arlene Loewen | **Notice of Absence**
Dr. Desh Mittra (Alternate)
Ms. Lori Palmer (Alternate)
Dr. Som Pillay
Ms. Carolyn Vasileiou

Students' Association: Ms. Jessica Bull
Mr. Jules LaPrairie
Ms. Corry Lemire
Mr. Rory Tarant
Mr. Jacob Hiller
Ms. Vannessa Maisonneuve
Ms. Amy Penson
Mr. Jesse Sopko
Mr. Jordan Zeyha | **Notice of Absence**

Employees' Association: Ms. Lynne Ness
Mr. Gordon Pellerin
Ms. Cate Sazwan

Community Members: Ms. Janet Longmate

3427 CALL TO ORDER

The Chair called the meeting to order at 4:01 p.m.

3428 APPROVAL OF AGENDA

MOVED by Mr. Al-Asadi, **SECONDED** by Dr. Gadacz that the agenda of October 9, 2008 be approved as presented.

CARRIED

3429 MINUTES OF SEPTEMBER 11, 2008

MOVED by Dr. Pillay, **SECONDED** by Ms. Sazwan that the Minutes of September 11, 2008 be approved as presented.

CARRIED

3430 ACADEMIC COUNCIL COMMITTEE ELECTIONS

A slate of nominees was received from the Nominating Committee.

CONVOCATION COMMITTEE

The nominees for the Convocation Committee were: Jean Nordin, Jill Thomson, Shawna Boyd, Rory Tarant, Cindy Carter, Teresa Evans, Lynne Ness, Jackie Wilson and Robert Cole.

MOVED by Dr. Pillay, **SECONDED** by Ms. Sazwan that Council approve the members of the Convocation Committee for 2008-2009 as Jean Nordin, Jill Thomson, Shawna Boyd, Rory Tarant, Cindy Carter, Teresa Evans, Lynne Ness, Jackie Wilson and Robert Cole.

CARRIED

NOMINATING COMMITTEE

The nominees for the Nominating Committee were: Campbell Ross, Jane Howes, Gordon Pellerin and Corry Lemire.

MOVED by Dr. Gadacz, **SECONDED** by Ms. Sazwan that Council approves the members of the Nominating Committee for 2008-2009 as Campbell Ross, Jane Howes, Gordon Pellerin and Corry Lemire.

CARRIED

PROGRAM REVIEW COMMITTEE

The nominees for the Program Review Committee were: Susan Bangrove, Jerry Petryshyn, Denise Thomson, Allison Chilsom, Sheila Elliott, Ali Al-Asadi, Katalin Ormay, Janet Longmate and Jessica Bull.

MOVED by Ms. Ness, **SECONDED** by Dr. Mittra that Council approve the members of the Program Review Committee for 2008-2009 as Susan Bangrove, Jerry Petryshyn, Denise Thomson, Allison Chilsom, Sheila Elliott, Ali Al-Asadi, Katalin Ormay, Janet Longmate and Jessica Bull.

CARRIED

STUDENT AWARDS COMMITTEE

The nominees for the Student Awards Committee were: Yvonne Carlstrom, Beth Goldie, Khris Weeks, Cory Tretiak, Gord Pellerin and Wayne Zack.

MOVED by Mr. Al-Asadi, **SECONDED** by Ms. Palmer that Council approve the members of the Student Awards Committee for 2008-2009 as Yvonne Carlstrom, Bethe Goldie, Khris Weeks, Cory Tretiak, Gord Pellerin and Wayne Zack.

CARRIED

ACADEMIC COUNCIL CHAIR AND VICE-CHAIR

Dr. Som Pillay was nominated for the position of Chair of Academic Council by the Nominating Committee. Mr. Ali-Al-Asadi was nominated for the position of Vice-Chair of Academic Council by the Nominating Committee. No additional nominations were received from the floor.

By acclamation, Dr. Som Pillay was appointed to the position of Chair of Academic Council for 2008-2009.

By acclamation, Mr. Ali Al-Asadi was appointed to the position of Vice-Chair of Academic Council for 2008-2009.

3431 COMMITTEE REPORTS

DISTANCE EDUCATION COMMITTEE

Mr. Al-Asadi provided members with the history and recommendations in the area of Distance Education at GPRC. The College commissioned a study and report of Distance Education (the Fricker Report) which resulted in the Distance Education Policy and the formation of the Distance Education Committee.

PROPOSED DISTANCE EDUCATION POLICY

Academic Council received the Proposed Distance Education Policy.

The policy will be amended to include a cross-reference to the Use of Copyright Materials Policy and to take out the word "adequate" in 6.1.

MOVED by Mr. Al-Asadi, **SECONDED** by Mr. Finlay that Academic Council approves the Distance Education Policy as amended.

CARRIED

PROPOSED TERMS OF REFERENCE

Academic Council received the Proposed Terms of Reference for the Distance Education Committee.

MOVED by Mr. Al-Asadi, **SECONDED** by Ms. Sazwan that Academic Council approves the Distance Education Terms of Reference as submitted.

CARRIED

Nominations for the Distance Education Committee will come forward at the November 13, 2008 Academic Council meeting.

AD-HOC WAITLIST COMMITTEE

Mr. Finlay reported that the approved recommendations of the Ad-Hoc Waitlist Committee were followed to eliminate wait lists. Students provided positive feedback to the new process. The Departments that monitor their class size closely also felt it was a success. The Committee is recommending that the procedures be followed again with better communication between chairs and the advisors. It is hoped that the Chairs are making plans for over-enrolled sections for the winter semester. There is a contingency fund available to finance opening new sections for over-enrolled classes.

MOVED by Dr. Pillay, **SECONDED** by Ms. Maisonneuve that Academic Council asks the Chairs to submit a proposal as to how each department will handle over-enrolments. The proposals are to be submitted to Ms. Bangrove by December 1, 2008 and reviewed and approved at the December 18, 2008 Academic Council meeting.

CARRIED

Abstained – Dr. Petryshyn

ACTION: Ms. Bangrove will correspond with all Chairs asking for their over-enrolment proposals to be submitted by December 1, 2008.

PROGRAM REVIEW COMMITTEE

Academic Council received the memo of September 3, 2008 from the Program Review Committee.

Two programs were reviewed in 2007-2008. The review process is quite extensive and took some time. Nine programs are scheduled to be reviewed in 2008-2009.

CURRICULUM COMMITTEE MINUTES OF SEPTEMBER 30, 2008

Academic Council received the Curriculum Committee Minutes of September 30, 2008.

MOVED by Dr. Pillay, **SECONDED** by Dr. Petryshyn, that Academic Council accept the recommendations recorded in the Curriculum Committee Minutes of September 30, 2008.

CARRIED

In approving the September 30, 2008 recommendations of the Curriculum Committee, the following motions were approved:

SO 3270 Criminal Justice Administration in Canada 3(3-0-0) 45 Hours

MOTION: Recommend Academic Council approves the re-introduction of SO 3270 Criminal Justice Administration in Canada 3(3-0-0) 45 hours pending university transfer.

Moved: R. Gadacz **Seconded:** D. Sawtell

CARRIED

MOTION: Recommend Academic Council approve the addition of SO 3270 to the list of courses offered at GPRC for the Bachelor of Arts, University Transfer Programs, Criminology on page 60 of the 2008-2009 Calendar.

Moved: R. Gadacz **Seconded:** B. Howey

CARRIED

BI 2010 Cellular Biology 3(3-0-0) UT 45 Hours

MOTION: Recommend Academic Council approve a change in the prerequisites for BI 2010 to include a 1000-level Chemistry course.

Moved: D. Sawtell **Seconded:** S. Sandhu

CARRIED

CS 1000 Computer Programming for Engineers 3.8(3-0-1.5) UT 67.5 Hours

MOTION: Recommend Academic Council approve a change in lab hours for CS 1000 from 1.5 hours to 2 hours.

Moved: D. Sawtell **Seconded:** B. Hessler

CARRIED

MA 1140, MA 2010, MA 2250, and MA 2280 change to calendar description

MOTION TO TABLE

Moved: P. Coristine **Seconded:** R. Gadacz

CARRIED

Nursing Program Admission Requirements

MOTION: Recommend Academic Council approve the removal of Physics 30 from the Nursing Admission requirements.

Moved: B. Hessler **Seconded:** R. Gadacz

CARRIED

UC1213 Practicum 3(0-4-30) 136 Hours 4 Weeks

MOTION TO TABLE

Moved: B. Hessler **Seconded:** D. Sawtell

CARRIED

Office Administration Basic Bookkeeping Certificate and Diploma

MOTION: Recommend Academic Council approve the addition of the Office Administration Basic Bookkeeping Certificate program as presented including the addition of new courses OA 1320 Basic Bookkeeping II, and OA 1430 Computerized Bookkeeping I using Simply Accounting, and a reintroduction of OA 1310 Basic Bookkeeping I, for implementation Fall of 2009 pending final approval from Alberta Learning.

Moved: S. Barr **Seconded:** J. Bull

CARRIED

MOTION: Recommend Academic Council approve the addition of the Office Administration Professional Bookkeeping diploma specialization as

presented including the addition of a change to OA 2440 Computerized Bookkeeping III (for Corporations) using ACCPAC and a change to OA 2430 Computerized Bookkeeping II (for Small Businesses) using QuickBooks Pro.

Moved: S. Barr **Seconded:** B. Hessler

CARRIED

Office Administration Dental Office Assistant Certificate

MOTION: Recommend Academic Council approve the addition of the Office Administration Dental Office Assistant Certificate program as presented including the addition of new courses OA 1510 Dental Sciences Terminology, OA 1520 Dental Office Procedures, OA 1530 Dental Care Billing, and the re-introduction of OA 1240 Work Experience I, for implementation in Fall 2009 pending final approval from Alberta Learning.

Moved: S. Barr **Seconded:** B. Hessler

CARRIED

Office Administration Oil and Gas Certificate Program

MOTION: Recommend Academic council approve the addition of the Office Administration Oil and Gas Certificate Program as presented including the addition of a new course, OA 2550 Gas and Natural Gas Terminology for Field Operations, for implementation for Fall 2009 pending final approval from Alberta Learning.

Moved: S. Barr **Seconded:** C. Dean

CARRIED

PO 2110, PO 2120, PO 2610, and PO 2620 change in prerequisites

MOTION: Recommend Academic Council approve the change in prerequisites for PO 2110, PO 2120, PO 2610 and PO 2620 to include prerequisites of PO 1010 or PO 1020 or consent of the department.

Moved: R. Gadacz **Seconded:** B. Howey

CARRIED

Deletion of OA 1141, OA 2245, OA2431, OA 2432 and OA 2610

MOTION: Recommend Academic Council approve the deletion of OA 1141, OA 2245, OA 2431, OA 2432, and OA 2610 from the calendar.

Moved: S. Barr **Seconded:** D. Sawtell

CARRIED

3432 OPEN DISCUSSION

Orientation to Academic Council will be held at the November 13, 2008 meeting.

3433 ADJOURNMENT

The meeting was adjourned at 4:36 p.m.

Ms. Susan Bangrove, Acting
Chair

Ms. Barb Johnston, Records

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